



# MEETING MILESTONES INITIATIVE

SCREENING MEANS SUCCESS

## At A Glance: Roadmap for Developmental ASQ Screening, Referral, and Follow-Up

**Step 1: Screening:** Who performs screening and recommended times to screen:

Even if no concerns are identified, educate parents about developmental milestones and the importance of continued screening.

Primary Care Providers (PCPs)	Early Childhood Providers (ECPs) (Teachers, Directors)	Public Health
Well Child Visits Suspected Delay Parent request	Enrollment Room Change Parent Teacher Conference Parent/teacher concern Do NOT over screen (2X year max)	WIC visits Nurse Family Partnership MICH Nurse

### Step 2: Referral for possible developmental delay

- Review results with family.
- Explain to parent the importance of sharing information with the child's PCP/ECP.
- Provide referral to:
  - Early Intervention (ages 0-36 months): [Online referral form](#), Call 833-733-3734 (833-REFER-EI)  
Email\*: GetStartedwithEI@state.co.us, [Download](#) the referral form and fax to 303-866-5944
  - Child Find (ages 3-5 yrs): [Fax referral form](#): East Grand (970-887-2635 Attn: Rhonda Hill for Granby, Attn: Diane Jacobsen for Fraser/WP), Kremmling (970-724-9052 Attn: Marveen Terryberry), Walden (970-879-0442 Attn: Courtney Lincoln).
  - Early Childhood Mental Health Counselor: Obtain referral form/consent (phone: 970-725-3391 ext. 4).
- Provide information on developmental milestones, anticipatory guidance, and additional resources to family.
- ECPs: Embed activities into curriculum that help strengthen areas of weakness and support the child's growth and development.
- If family lacks access to a medical provider, refer to Rural Health Network (phone: 970-725-3477).
- If family would like information on obtaining child care or preschool, contact Grand Beginnings (phone: 970-725-3391).

### Step 3: Follow-Up

Has the child been connected with Early Intervention, Child Find, and other specialty provider to obtain an evaluation?

<p><b>If yes:</b></p> <ul style="list-style-type: none"> <li>• Thank the family for following through and reassure them that they are doing the right thing.</li> <li>• Ask them if they have any questions or concerns about the evaluation process.</li> </ul> <p>If the evaluation is complete:</p> <ul style="list-style-type: none"> <li>• Ask family to share results with their PCP/ECP to ensure child gets supported in any way possible.</li> <li>• Follow recommendations from the evaluation.</li> </ul> <p>Is the child found eligible for services?</p> <ul style="list-style-type: none"> <li>• If <b>yes</b>, follow plan recommendations as they apply to the ECP setting giving frequent feedback to family/specialty providers.</li> <li>• If <b>no</b>, continue to support the family in any way possible based on evaluation results.</li> </ul>	<p><b>If no:</b></p> <ul style="list-style-type: none"> <li>• Encourage family to obtain further evaluation.</li> <li>• Provide support and education.</li> <li>• Determine barriers to obtaining an evaluation (cost, transportation). Utilize Rural Health Network Patient Navigator if appropriate (970-725-3477).</li> <li>• Educate family about the importance of evaluation and that there is no downside, only good potential with an evaluation.</li> <li>• Continue developmental screenings in recommended timeline.</li> </ul>
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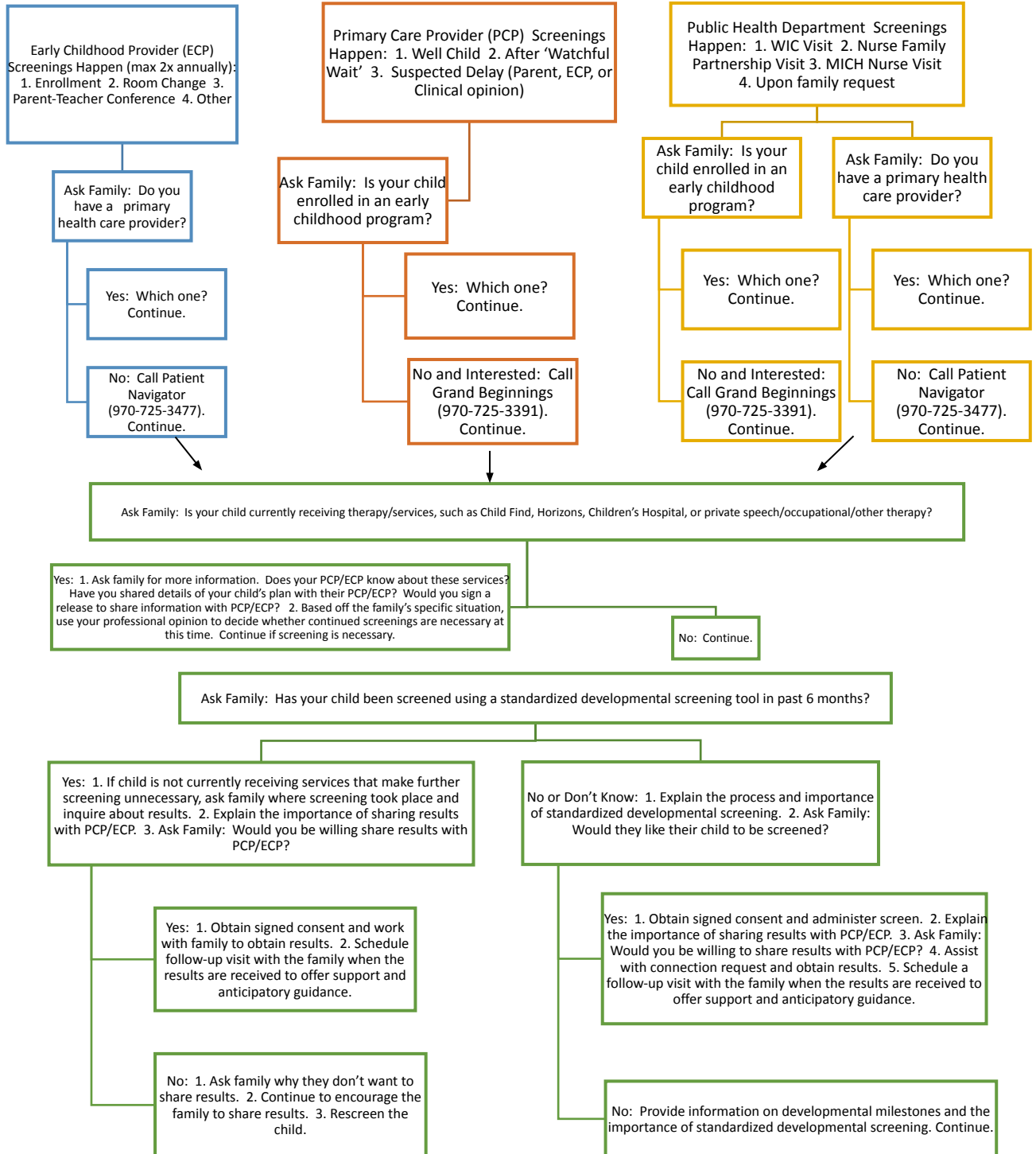
# MEETING MILESTONES INITIATIVE

SCREENING MEANS SUCCESS

## Grand and Jackson Counties Referral Roadmap for Standardized Child Developmental Screening, Referral, and Follow-Up

All Children Ages 0-5 Screened with Standardized Developmental Screening Tool 3x by Age 3, 5x by Age 5

### STEP 1: SCREENING



## STEP 2: REFERRAL

FAIL

### Early Childhood Provider:

1. Review screening results with family.
2. Explain the importance of making a referral to Early Intervention (EI) or Child Find (CF).
3. Urge family to make an appointment to see PCP to review screening results.
4. Make a referral to EI (0-35 months) or CF (36 months and up), faxing results with appropriate referral form.
5. If EC Mental Health Consultation is appropriate, obtain signed parent permission form and make referral using results and appropriate referral form.
6. Referral update form should be received from EI/CF within 4 weeks.
7. Follow up with family to ensure that they made contact with EI/CF and the child was evaluated.
8. Provide anticipatory guidance and other resources to family.
9. Embed activities into curriculum and child's learning program that will help strengthen areas of weakness and support the child's growth and development.

### Primary Care Provider/Public Health Department:

1. Review screening results with family.
2. Explain the importance of making a referral to Early Intervention (EI) or Child Find (CF).
3. Urge family to make an appointment to see ECP if they have one to review screening results. This will increase communication across professionals and support the ECP to embed activities into the child's learning program curriculum.
4. Make a referral to EI (0-35 months) or CF (36 months and up), faxing results with appropriate referral form.
5. If EC Mental Health Consultation is appropriate, obtain signed parent permission form and make referral using results and appropriate referral form.
6. Make a referral to medical specialist/other provider if appropriate.
7. Referral update form should be received from EI/CF within 4 weeks.
8. Follow up with family to ensure that they made contact with EI/CF and the child was evaluated.
9. Provide anticipatory guidance and other resources to family.

WATCHFUL WAIT

### Early Childhood Provider:

1. Review screening results with family.
2. Based on screening results, information from family, and classroom observations, determine whether a referral is appropriate.
3. **If a referral is appropriate**, explain the importance of making a referral to Early Intervention (EI) or Child Find (CF).
4. Urge family to make an appointment to see PCP to review screening results.
5. Make a referral to EI (0-35 months) or CF (36 months and up), faxing results with appropriate referral form.
6. If EC Mental Health Consultation is appropriate, obtain signed parent permission form and make referral using results and appropriate referral form.
7. Referral update form should be received from EI/CF within 4 weeks.
8. Follow up with family to ensure that they made contact with Horizons/CF and the child was evaluated.
9. Provide anticipatory guidance and other resources to family.
10. Embed activities into curriculum and child's learning program that will help strengthen areas of weakness and support the child's growth and development.
11. **If referral is not appropriate**, provide anticipatory guidance/support.
12. Schedule a follow-up visit in 1-2 months and rescreen.
13. Based on results of rescreen, follow "Pass" or "Fail" protocol as appropriate.

### Primary Care Provider/Public Health Department:

1. Review screening results with family.
2. Based on screening results, information from family, and exam observations, determine whether a referral is appropriate.
3. **If a referral is appropriate**, explain the importance of making a referral to Early Intervention (EI) or Child Find (CF).
4. Urge family to make an appointment to see ECP if they have one to review screening results. This will increase communication across professionals and support the ECP to embed activities into the child's learning program curriculum.
5. Make a referral to EI (0-35 months) or CF (36 months and up), faxing results with appropriate referral form.
6. If EC Mental Health Consultation is appropriate, obtain signed parent permission form and make referral using results and appropriate referral form.
7. Make a referral to medical specialist/other provider if appropriate.
8. Referral update form should be received from EI/CF within 4 weeks.
9. Follow up with family to ensure that they made contact with Horizons/CF and the child was evaluated.
10. Provide anticipatory guidance and other resources to family.
11. **If referral is not appropriate**, provide anticipatory guidance/support.
12. Schedule a follow-up visit in 1-2 months and rescreen.
13. Based on results of rescreen, follow "Pass" or "Fail" protocol as appropriate.

PASS

### Early Childhood Provider:

1. Review screening results with family.
2. Provide anticipatory guidance and other resources to family.
3. Embed activities into curriculum and child's learning program that will help strengthen areas of weakness and support the child's growth and development.

### Primary Care Provider/Public Health Department:

1. Review screening results with family.
2. Provide anticipatory guidance and other resources to family.

## STEP 3: FOLLOW-UP

### Has the family been connected with EI/CF?

#### Yes

1. Thank the family for following through and reassure them that they are doing the right thing.
2. Ask them if they have any questions/concerns.
3. Find out when the evaluation is scheduled and schedule a follow-up appointment for when the evaluation has taken place.
4. Ask EI/CF to share evaluation results if family consents with EI/CF (Should be received within 10 days and free of charge).
5. Remind the family how important it is that the evaluation results are shared with both the ECP and PCP so the child can be supported in every way possible.
6. If you are the original referring source, ensure you receive a REFERRAL STATUS UPDATE FORM.

#### No

1. Ask the family why the connection did not happen?
2. If EI/CF did not respond to referral and send update notification within 4 weeks, place a phone call to try to close the communication gap.
3. If the family declines to respond to the referral, educate the family about the importance of connecting with EI/CF, that there is no downside, only good potential. Encourage them to connect with EI/CF as soon as possible.
4. Continue to follow up with the family.

### Has the child been evaluated?

#### Yes

1. Follow up with the family to be sure the child has been evaluated.
2. Ask EI/CF to share evaluation results if family consents with EI/CF (Should be received within 10 days and free of charge).
3. Remind the family how important it is that the evaluation results are shared with both the ECP and PCP so the child can be supported in every way possible.
4. Be sure to support the family in any possible way based on the results of the evaluation.

#### No

1. Ask the family why an evaluation did not take place.
2. Support the family in any way possible to be sure an evaluation does take place.
3. Educate the family about the importance of evaluation and that there is no downside, only good potential with an evaluation.
4. Give ongoing encouragement to the family to participate in the evaluation process.

### Has the child been found eligible for services?

#### Yes

1. Continue to follow up and support the family in any possible way based on the services provided.
2. Ask EI/CF to share evaluation results if family consents with EI/CF (Should be received within 10 days and free of charge).
3. Based off the family's specific situation, use your professional opinion to decide whether continued screenings are necessary at this time.
4. Continue to follow up with family to ask them how things are going and what progress they see in their child.

#### No

1. Continue to follow up and support the family in any possible way based on the results of the evaluation.
2. Ask EI/CF to share evaluation results if family consents with EI/CF (Should be received within 10 days and free of charge).
3. Provide information about other community resources available to offer families if the child is found ineligible but still needs support.